

Seagrove Property Owners Association

c/o Elliott Merrill Community Management
835 20th Place, Vero Beach, FL 32960
Phone: 772-569-9853 – Fax: 772-569-4300
haleyb@elliottmerrill.com

Renter Approval Application Form

All rental applications must be submitted to the Board of Directors for review and approval at least 14 days in advance of the lease period. Included with this application must be a copy of the lease agreement along with a non-refundable fee in the form of a check in the amount of \$30.00 per applicant over the age of 18, made payable to Seagrove POA as well as clear photo copies of each applicant's driver's licenses. Please note, any application not submitted with all required documents will not be approved. This Application, any fees, and the lease must be submitted as one package, please do not submit in pieces.

There are specific requirements for size of moving vans, trailer and trucks that will be admitted to Seagrove. Moving vans may be allowed on a Saturday, which is not a holiday, between 8 a.m. and 5 p.m. With approval of the Board, moving vans may remain in Seagrove after 5 p.m. on weekdays when necessary to complete the loading or unloading and eliminate a return on another day. Moving vans may not remain overnight.

Owner Name: _____ Lot #: _____

Address of Rental: _____

Owner Signature: _____

The owner of the property understands that when renting the property they indemnify the Association for any damage to Association property done by the renting persons.

Applicant Name: _____

Phone Number & Email: _____

Name of Spouse: _____

Phone Number & Email: _____

Term of Rental Agreement from _____ to _____

Names of others to reside in household:

Name: _____ Relationship: _____ Age: _____

Name: _____ Relationship: _____ Age: _____

Name: _____ Relationship: _____ Age: _____

Name: _____ Relationship: _____ Age: _____

During the term of the rental agreement, will both the applicant and spouse be absent from the property for longer than one (1) month while others reside in the household? _____

If yes, please explain: _____

PETS:

Please list the number, type and size of animals that will be in the home. Pet regulations are stated in the POA Rules and Regulations.

Pet #1 – Type: _____ Size: _____

Pet #2 – Type: _____ Size: _____

Renters are required to adhere to the POA Rules and Regulations. By signing below, I/we agree that I/we have been provided a copy of the Seagrove POA Documents, including the Rules & Regulations from the Owner. All persons who will reside in the home have agreed to abide by these standards.

_____	_____	_____
Applicant Signature	Print Name	Date

_____	_____	_____
Applicant Signature	Print Name	Date

Seagrove Property Owners Association, Inc.

DISCLOSURE

APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION.

I hereby authorize the Seagrove Property Owners Association, Inc. and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for residency purposes.

I understand that the scope of the consumer report/investigative report may include, but is not limited to, the following areas:

Verification of social security number; current and previous residences; employment history; character references, criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; birth records; motor vehicle records to include traffic citations and registration; and any other public records or to conduct interviews with third parties relative to my character, general reputation, personal characteristics or mode of living.

I hereby expressly release the Seagrove Property Owners Association, Inc. and its designated agent, Elliott Merrill Community Management and any procurer or furnisher of information, from any liability what-so-ever in the use, procurement, or furnishing of such information, will not hold Elliott Merrill Community Management for any breach in confidentiality that may occur once the information is conveyed to the Board of Directors of Seagrove Property Owners Association, Inc.

Applicant Signature _____ Date _____

Co-Applicant Signature _____ Date _____

CONFIDENTIAL INFORMATION
NOT OPEN FOR INSPECTION AS OFFICIAL RECORDS OF THE ASSOCIATION

Applicant Last Name (Maiden Name) _____ Applicant First Name _____

Applicant SS# _____ Applicant Date of Birth: _____

Co-Applicant Last Name (Maiden Name) _____ Co-Applicant First Name _____

Co Applicant SS# _____ Co-Applicant Date of Birth: _____

Applicant Driver License # /ST
or government issued ID _____ Co-Application Driver License # /ST
or government issued ID _____

MUST ATTACH A COPY OF GOVERNMENT ISSUED IDENTIFICATION

SEAGROVE POA BARCODE FORM

Lot # _____

Primary Renter Name: _____

Address: _____

Telephone: _____

Email: _____

	OWNER NAME	DECAL NUMBER	YEAR	MAKE	MODEL	COLOR	STATE/PLATE #
VEHICLE #1							
VEHICLE #2							
VEHICLE #3							
VEHICLE #4							

**** If at any time you get a new vehicle, please notify the management company at 772-569-9853 x 105 or by email at haleyb@elliottmerrill.com**

Submitted on: _____ By: _____

*****For Management/Board Use Only*****

Date application received: _____ Owner Account Balance: \$ _____

*In order for an owner to rent their home they must be in good standing of their current association dues.

Owner Outstanding Violations/ARC Rules: _____

Application has been:

☐ Approved ☐ Denied _____

(If denied, cause)

Board Signature or Representative Signature: _____ Date: _____